

High School Transcript Request

TO THE APPLICANT: Please complete and take the top half of this form to your high school to request an official copy of your transcript. Please submit your transcript to the address above. Please note that all transfer applicants must submit official SAT or ACT scores from the testing agency for the application to be considered complete.

First Name	Middle Name	Last Name
Address		
City		
State/Province		
Postal Code	Country	
Date of Birth		

I hereby authorize (institution) to release the information.

Student's Signature	Date
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College Transcript Request

To the Applicant: Please complete and take the bottom half of this form to the registrar at your current institution to request an official copy of your transcript. Please submit your transcript to the address above. Please note that all transfer applicants must submit official SAT or ACT scores from the testing agency for the application to be considered complete.

First Name	Middle Name	Last Name
Address		
City		
State/Province		
Postal Code	Country	
Date of Birth		

I hereby authorize (institution) to release the information.

Student's Signature	Date
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