



## **The Legislative Scholarship Program Guidelines: Scholarship Year 2016-2017**

The Legislative Scholarship Program provides a one-year full tuition undergraduate scholarship to Tulane University for Louisiana residents who are graduates of Louisiana high schools. Scholarships are awarded on an annual basis only. A legislator may, but is not required to, renominate students who have previously been awarded a Legislative Scholarship.

### **ELIGIBILITY**

Every student who is a graduate of a Louisiana high school, a permanent resident of the State of Louisiana and is ADMITTED to an undergraduate division of Tulane University as a full-time student is automatically eligible for consideration for a Legislative Scholarship. In addition, currently enrolled students who have maintained a 2.30 cumulative Tulane GPA as a full-time undergraduate are eligible for consideration for a Legislative Scholarship. Students who withdraw from Tulane, fail to register, or who have been suspended or expelled for disciplinary reasons, are not eligible for the Legislative Scholarship.

***There is no separate scholarship application.***

### **CATEGORIES OF ELIGIBLE STUDENTS**

**EARLY ACTION OR SINGLE CHOICE EARLY ACTION FIRST YEAR STUDENTS** – Tulane offers two expedited admission decision procedures for first year applicants – Freshman Early Action and Single Choice Early Action. Tulane provides admission decisions to these applicants on or before December 31st. On or before January 12th, every Louisiana student offered admission as a first year student under the Freshman Early Action or Single Choice Early Action admission programs will receive an email informing the student of his or her eligibility for consideration for the Tulane Legislative Scholarship. The email will also forward to the student a Legislative Scholarship Program Form (described below).

**REGULAR DECISION STUDENTS** – Tulane will provide admission decisions to applicants using Tulane's regular admissions procedure – known as Freshman Regular Decision – no later than the end of March. Before the end of March, every Louisiana student offered admission as a first year student under the University's Freshman Regular Decision admission program will receive an email informing the student of his or her eligibility for consideration for the Tulane

Legislative Scholarship. The email will also forward to the student the Legislative Scholarship Program Form.

**CURRENTLY ENROLLED STUDENTS** –Students currently enrolled who have been identified by the Registrar’s Office as being eligible to apply for the Tulane Legislative Scholarship will receive, by March 9th, an email informing them of their eligibility for consideration for the Tulane Legislative Scholarship and forwarding the Legislative Scholarship Program Form.

**TRANSFER STUDENTS** - Transfer students must apply to Tulane University by February 1st. Tulane makes admissions decisions for transfer students on or before March 15th. On or before March 15th, every Louisiana student offered admission as a transfer student will receive an email informing the student of his or her eligibility for consideration for the Tulane Legislative Scholarship. The email will also forward to the student the Legislative Scholarship Program Form.

### **LEGISLATIVE SCHOLARSHIP PROGRAM FORM**

Any student who would like to be considered for a Legislative Scholarship must complete and sign the Legislative Scholarship Program Form before his or her name is submitted to a Legislator for consideration for the Legislative Scholarship. By signing this form, the student authorizes Tulane to submit the student’s name and related information to state legislators and to make certain information regarding the student publicly available.

### **SELECTION PROCESS OPTIONS**

There are two methods that may be used to select Legislative Scholarship recipients – the Legislator’s Selection Process and the Open Competition Program.

#### **LEGISLATOR’S SELECTION PROCESS**

Each state Legislator may nominate one student per year to receive a one-year Legislative Scholarship to Tulane University. The student may reside in or outside of his or her Legislator’s district. Once a Legislator nominates a qualifying student who then enrolls, or is currently enrolled, in the University, the Legislator may renominate that student again in subsequent years, until graduation, as long as the student continues to qualify for the Legislative Scholarship. The award, however, is only made on an annual basis.

#### **Process for Newly Elected Legislators and those with Graduating Seniors**

Newly elected Legislators and Legislators with Legislative Scholarship recipients who are graduating seniors will receive a notification email from Tulane University on or before February 16th. Attached to the email will be a list of eligible Freshman Early Action and Single Choice Early Action students and other eligible enrolled or transfer students, together with the

Legislative Scholarship Nomination Form to be completed by the Legislator. The list will be sorted by zip code. The Legislator may choose a student from the list provided by Tulane, selecting a student inside or outside his or her district. On or before March 31st, Tulane may send an additional email to Legislators who have not yet chosen a prospective recipient, listing any additional eligible students who are admitted to the University in the Freshman Regular Decision process, or additional eligible transfer students.

It may be advantageous for Louisiana students to elect the Freshman Early Action or Single Choice Early Action Early Action admissions procedures because the list of names of all eligible applicants admitted under these expedited procedures will be sent to Legislators approximately six weeks before the list of applicants admitted pursuant to the Regular Decision process.

#### Process for Legislators with Re-Enrolling Students

Tulane will send, on or before January 30<sup>th</sup>, to Legislators who have Legislative Scholarship recipients who are re-enrolling, an email forwarding the Legislative Scholarship Nomination Form completed with the current student's information, and asking the Legislator to electronically sign and submit the form to Tulane by April 13<sup>th</sup>. Students currently receiving the Legislative Scholarship must have a cumulative 2.30 GPA at the end of the spring semester to be eligible for renomination.

If the Legislator does not wish to renominate a current recipient, the Legislator should contact the Tulane Office of Government Affairs on or before March 30<sup>th</sup>. Tulane will then send to that Legislator a list of eligible students. The completed Legislative Scholarship Nomination Form for the new student must be submitted on or before April 13<sup>th</sup>.

The Office of Government and Community Relations will confirm to Legislators the identity of the recipients of their Legislative Scholarships on or before April 30<sup>th</sup> for Legislators who have nominated first year and transfer students, and on or before June 15<sup>th</sup> for Legislators who have nominated currently enrolled students.

#### OPEN COMPETITION PROGRAM

The Open Competition program may be selected by any Legislator. In such case, the Legislative Scholarship will be awarded by Tulane University, rather than the Legislator, to an eligible student. In addition to the residency and high school graduation requirements previously specified, financial need will be considered in awarding the scholarship.

Preference will be given to admitted students in the legislative district of the Legislator who elects Open Competition. If Tulane determines that no student residing in the district qualifies for the award, then Tulane will consider the entire pool of eligible Louisiana students for the award.